

Mission Statement

The Safeguard the Children Parish Committee's mission is to provide a safe environment for all the children of St. Cornelius Catholic Parish through the education of adults, youth and children and the implementation of facility policies.

Our committee has been in existence since 2004. Members of the committee include the pastor, school principal, Religious Education Coordinator, Youth Minister, Day Care Coordinator, parish and school administrative assistants and several parish volunteers.

Adults Working with Children

All clergy, paid parish/school personnel and volunteers who work with children in the must complete the following requirements before they can begin. These requirements are for catechists, teachers, lectors, eucharistic ministers, sacristans, ushers, children's liturgy of the word facilitators, musicians, and anyone who works with or volunteers with children.

1. VIRTUS TRAINING

You must attend a VIRTUS training session [Protecting God's Children](#).

Please go online to www.virtusonline.org and click on *Registration*. When asked to *Select your organization*, pull down and click on *Los Angeles-San Pedro Region (Archdiocese)* to find a class in our area that is convenient for you. Register for your class online.

After attending class, submit a copy of your attendance certificate to the parish or school office. If you have already attended this class elsewhere in the Archdiocese, please submit a copy of your certificate to the appropriate office to be kept on file.

2. VIRTUS Re-Certification

Every 4 years you must be re-certified in one of the following ways.

Option #3 Recertification for Virtus

If you have read the training bulletins sent to you by VIRTUS and answered the questions to receive credit for them, you are eligible to receive a certificate for re-certification without attending another class.

Contact Annette at the LA Archdiocese by email. Put as your subject line "Option #3 Re-certification". Tell her you have read your bulletins and would like to be re-certified. Give her your name, church and region (San Pedro Region).

Annette Vichot

Administrative Assistant

Office of Family Life/Safeguard the Children

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She will check to see that you are up to date with your training bulletins and will issue you a certificate by email. Print 2 copies and keep one copy for you and submit the other to the parish or school office.

OR if you have not kept up with your bulletins, you must attend a VIRTUS re-certification class called Keeping The Promise Alive. Please go to www.virtusonline.org and follow the registration information listed above.

3. *Guidelines for Adults Interacting with Minors*

Please go to the following website and download this form. Read and sign the form and submit to the parish or school office.

www.la-archdiocese.org/org/protecting/safeguard/Pages/policies.aspx

4. *Fingerprinting*

All clergy, paid parish/school personnel and volunteers who work regularly in a supervisory role with children or youth must be fingerprinted. Please go to the following link to find fingerprint schedules for LA Archdiocese. Closest churches will be listed in San Pedro Region.

<http://www.la-archdiocese.org/org/hr/Pages/fingerprinting.aspx>